

December 17, 1962

Prior to regular meeting of the Trustee Board on the above date, the Finance Committee met for a brief session to consider action for salary increase to those on the church staff. After due consideration the committee agreed to recommend to the Trustee Board that an increase be made to each member on the payroll of \$7.00 per week - effective first week in January, 1963.

Francis Heintz

December 17th, 1962

The Trustee Board met on the above date with all members present, as well as the pastor Bro. Roberson.

After prayer by Bro. Heintz, the secretary read the minutes of the previous meetings, followed by the Treasurer's report - both reports accepted as read.

There was quite some discussion between Bro. Roberson and the Board concerning certain parking problems on the lot 18th & Spring Garden Street, and it was suggested that a letter to be written to the Deacon Board that they collaborate with the Ushers Association about devising a plan to control the parking situation during the Sunday morning and evening services.

Bro. Roberson mentioned the need for a filing system to take care of the active and inactive membership, baptismal and baby dedication records, and mentioned that such a file Cardex System was available for \$60.00. It was duly moved that steps be taken to procure such a file.

Authorization was given to get 25,000 church bulletin blanks with picture of Highway Tabernacle on the front page.

On recommendation by the Finance Committee it was moved that every member on the Pay Roll of Highway Mission Tabernacle be given an increase in salary of \$7.00 per week, effective as of January 1st, 1963.

Bro. Dron also moved, seconded by Bro. Heintz that some recognition be given to the music staff for their faithfulness

in discharging their duties, and it was moved that we give Bro. Walter MacAnney, Sister Betty Roberson and Sister Betty Strang a Christmas gift of \$10.00, and it was recommended that the Secretary and the pastor Bro Roberson, draft a letter of appreciation of the Board to Walter McAnney and Sisters Betty Roberson and Betty Strang, for their excellent work during the year.

Respectfully submitted,

Frank J. Hinkley